

Vickie Lynne Jackson

245 Burr Street, Battle Creek, MI 49015

(269) 968-5129 (home) (269) 274-7072 (cell) vljackson@hotmail.com

EMPLOYMENT HISTORY:

Free-lance writing

04/09-present

Inprax

Battle Creek, MI

09/08 - 10/08 (temp only, through Aerotek agency)

Quality Inspector

Inspected auto parts for Johnson Controls

Community Voters Project

Battle Creek, MI

09/08 - 09/08

Voting Registration Canvasser

Registered voters for the federal election (temp. only)

Safari Circuits

Otsego, MI

05/07/-08/08

Receiving Quality Inspector

Inspect and pass or fail incoming materials such as electronic parts and printed circuit boards, primarily for use by Stryker Medical and other high-tech equipment in the medical and communications fields

Eaton (temp. through RGBSI agency)

Galesburg, MI

02/07-04/07

Assembler

Assembled and tested radar devices used by the aircraft and trucking industries

Pfizer (temp. through Manpower, Lansing, MI)

Portage, MI 06/06-09/06

Maintenance ("Walkdown") Technician

Gathered data from HVAC equipment, sketched equipment, entered data

St. Philip's Catholic Church

Battle Creek, MI

06/06-08/06

Wedding Co-ordinator

Gathered info for pre-wedding documents, co-ordinated rehearsals and ceremonies. P/T, seasonal, only

Battle Creek Public Schools

Calhoun Area Technology Center

Battle Creek, MI

08/04-06/06

Instructional Associate

IA in Electronics Lab—taught lab procedures, supervised students, contacted parents, took attendance, graded papers, assisted instructor

Chad Therapeutics, Inc.

Chatsworth, CA

12/97-07/04

Repair Technician

Repaired electronic medical devices, calibrated lab equipment, trained other employees, did estimates, contacted customers, wrote lab reports and work orders

EDUCATION:

Conestoga College

Kitchener, ON, Canada

08/87-05/90

Electronics Engineering Technician

REFERENCES:

Jan Gray, Dir. Religious Ed.

St. Philip Parish

(269) 962-9506

Linda Ratti, Alternative Ed. Instructor

Calhoun Area Career Center

(269) 968-2271

Sherril Keese, Wedding Co-ordinator

St. Philip Parish

(269) 979-1712 (home)